

**CITY OF CARLSBAD
CLASS SPECIFICATION**

JOB TITLE: **EQUIPMENT SERVICE WORKER**

DEPARTMENT: **PUBLIC WORKS**

BASIC FUNCTION:

Under direct supervision, to perform semi-skilled work in servicing automotive and other equipment; and to do related work as required.

KEY RESPONSIBILITIES:

Perform lubrication and routine maintenance on automobiles, trucks and heavy construction equipment.

Change and repair tires and install and service batteries, spark plugs, light bulbs, fan belts, brakes, and other simple mechanical parts.

Service automotive equipment with gasoline and oil; keep records of amounts used; assist in general maintenance and cleanliness of automotive shop area.

Perform service calls; make temporary repairs, tow City vehicles; pick up and deliver vehicles to outside garages; pick parts.

Steam clean all types of equipment.

Maintains basic maintenance and service records.

Perform other related duties as assigned.

QUALIFICATIONS:

To perform a job in this classification, an individual must be able to perform the essential duties as generally described in the specification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties in a specific job. The requirements listed below are representative of the knowledge, skill and/or ability required.

Knowledge of:

Lubrication systems and oils, greases and attachments used in automotive and related equipment.

Basic use and care of tools, materials and equipment.

Basic components of automotive equipment.

Occupational hazards and standard safety precautions necessary in the work.

Ability to:

Perform and learn basic maintenance and servicing of various motorized vehicles and equipment.

Read, write and understand and carry out oral and written instructions.

Maintain basic equipment, maintenance and service records on manual and computerized systems.

Follow appropriate safety measures and standards during the course of work.

Establish and maintain cooperative relations with those contacted in the course of work.

Exercise independent judgment and initiative within established guidelines.

EXPERIENCE AND EDUCATION:

Any combination of experience and training that could likely provide the required knowledge, skills and abilities described above is qualifying. A typical way to obtain the knowledge and abilities would be one year of experience in automotive servicing work.

SPECIAL REQUIREMENTS:

Possession of a California Class C Driver's License and evidence of a satisfactory driving record.

Required to provide own tools and toolbox.

May be required to work after hours and weekends.

PHYSICAL STANDARDS:

Incumbents in this class series must stand, bend, stoop and hold awkward body positions for long periods of time in order to inspect and repair a variety of equipment. Must possess sufficient strength and stamina to frequently lift, carry and manipulate objects, e.g., motors, equipment parts, tools, weighing up to 40 pounds with and without the aid of lifting devices.

The work environment is in a garage that is exposed to heat, cold, dirt, dust, exhaust fumes and other potentially toxic materials. Incumbents must periodically pick-up, deliver, and test drive equipment as a part of the essential duties of their jobs. They are exposed to outdoor weather conditions during the course of work.